

Cambridge High School Counseling Department

MOWR Information

2016-17 School Year

What is Move On When Ready/Dual Enrollment?

MOWR/Dual Enrollment is a program in which a high school student takes college courses and receives both high school and college credit. Participation eases the transition to college, provides students an early start on their college careers, and offers meaningful and challenging academic experiences to qualified students.

Cambridge students can participate in MOWR in three ways:

1. Take college courses on campus at Cambridge HS (depending on enrollment)
2. Take all courses on the college campus
3. Take some courses at Cambridge and some on a college campus

Who is eligible to participate?

MOWR is open to any student enrolled in high school, who is accepted by a state public or private postsecondary institution. Individual colleges may establish additional participation requirements, such as minimum GPA or test scores.

What classes can I take as a MOWR student?

College English 1101 and 1102 (Georgia Perimeter/Georgia State), College Calculus (Georgia Tech), and College Algebra (Georgia Perimeter/Georgia State) may be offered for the 2016-17 school year depending on enrollment and will be taught on the Cambridge campus by college faculty members. Other approved courses may be taken on the college campus and are identified as eligible by the Georgia Department of Education.

How do I pay for MOWR classes?

The Move on When Ready (MOWR) program provides assistance for college tuition, mandatory fees, and books. In some cases, students may be charged or expected to purchase course related fees, supplies, or equipment.

Some colleges may request the following supporting materials in addition to the application:

Test scores – Scores must be sent directly from the testing agency. Make sure you have taken any required tests (SAT, ACT, or CLEP/AP if required) in time to meet upcoming deadlines. This may mean registering for the March/April test date. For the SAT visit www.collegeboard.org; for the ACT visit www.act.org.

Immunizations –Some colleges have their own form that needs to be completed by your to your local Health Department or your physician’s office. Copies from the high school will not be accepted.

Selective Service Registration – Required for males age 18 or older, register online at www.sss.gov

Additional Items – Other items may be required, including, but not limited to: parental consent, and verification of lawful presence. Check with your selected college for all requirements.

Cambridge High School Counseling

Move on When Ready (MOWR)/Dual Enrollment Checklist

2016-17 School Year

Please circle each item below acknowledging that you have complete the task. You must complete all listed tasks by the stated deadline to be considered for the MOWR/Dual Enrollment Program. Failure to follow through will prevent you from taking the college class.

1. Have you submitted the online admissions application to the college by March 31st, 2016? Yes No
2. Have you sent your SAT/ACT scores directly from the testing agencies to the college? Yes No
*If No to above question have you ordered test scores and/or registered for the SAT/ACT? Yes No
3. Have you submitted all supporting/additional documents required by the college? Yes No
(Including but not limited to: parent consent form, immunization etc.)
4. Have you submitted a MOWR Student Participation Form Agreement (attached) to be signed by your parent and counselor? Yes No
5. Have you submitted the Fulton County MOWR Contract with your parent signature to your counselor? Yes No
6. Have you requested your transcript to be sent via www.parchment.com? Yes No
7. Have you submitted the MOWR Funding Application through www.gacollege411.org after registering for classes at the college? Yes No

** (Students taking college classes on the Cambridge campus through Perimeter College are registered by the Counseling Dept. at CHS. The rest of the students are required to meet with the MOWR representative at the college to register for college classes or follow their specific process.)

Deadlines

By 3/31/2016

- Submit college application
- Submit Fulton County MOWR Contract
- Complete Student Participation Form with your counselor
- Send transcript to college

By 5/1/2016

Send all supporting documents to college including but not limited to: SAT/ACT/Other Required Test Scores, Immunizations, Parental Consent Form, Lawful Presence Documents, and any other form required by the college.

Fulton County Schools Move On When Ready (MOWR) Contract

Fulton County Schools MOWR Deadline for Participation

- **March 31st**- Student completes FCS MOWR Contract and the application for admissions into the post-secondary institution's MOWR program (for summer and fall term participation).

Student Name _____ Email address _____

Phone Number _____ Current Grade Level _____ Total Credits Earned to Date _____ Graduation Year _____

Postsecondary Institution Attending _____

***MOWR students are responsible for meeting the district and the State Board of Education requirements for graduation based upon 9th grade entry date.**

The student will need to complete the following classes to fulfill the Fulton County School System graduation requirements as outlined in Fulton County School District Board Policy IHF (9).

| Math | Science | Social Studies | Science | Electives |
|------|---------|----------------|---------|-----------|
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The student is applying for MOWR for the following school term(s) _____

Enrollment options (select one):

_____ Full-time MOWR student.

_____ Part-time MOWR student and complete additional courses at their local high school.

For students pursuing an SB2 diploma (select one):

_____ Associate's Degree _____ Technical College Diploma

_____ Two (2) Technical College Certificates (TCCs)

Program of study/major _____

Projected Student Schedule

| Courses: | HS Course or MOWR Course | EOC Required (Y or N) |
|----------|--------------------------|-----------------------|
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Student and Parent, please read and initial each section below.

_____/_____ Student participation in any MOWR program, as defined in the State Board Policy for Move On When Ready Programs, is a student choice. Because this choice exists for students, it is the responsibility of the student and the parent/guardian to be knowledgeable about the program and its potential effects upon high school graduation, grade point averages, HOPE eligibility, and rank in class.

_____/_____
ELIGIBILITY:

A student shall be eligible to participate in the program if he/she:

1. Is enrolled in a Fulton County School high school, and
2. Has not received a high school diploma, and
3. Meets admission requirements and has been accepted by an eligible postsecondary institution

_____/_____
STUDENT PARTICIPATION:

Participation in the program requires the student to:

1. Maintain communication with the student's school counselor while in any MOWR program.
2. Provide to the high school a copy of a completed MOWR Student Participation Agreement and Fulton County MOWR Contract.
3. Provide to the high school a copy of the college schedule upon class registration (must be received prior to financial aid payment).
4. Complete MOWR Funding Application by the posted college's and GSFC deadline (must be received prior to financial aid payment).
5. Obtain counselor approval for any changes made to the college schedule.
6. Follow the rules and regulations of the college and Fulton County School District.
7. Provide his/her own transportation if student takes courses off campus. Students are responsible for ensuring they arrive to courses scheduled at his/her high school on time.
8. Complete all required courses for high school graduation.
9. Submit the official college transcript to the high school five days before the end of the spring semester to be eligible to participate in the graduation rehearsals and ceremony.

Please note: MOWR Colleges do NOT follow the Fulton County School District calendar.

_____/_____
STATE ASSESSMENT

1. The student is required to meet all state assessment requirements. Students will be required to take End of Course state assessments required for specific courses.
2. The courses taken by the student at the college may contain some but not all of the concepts and topics taught in high school. (NOTE: High school courses must be based on the Common Core Georgia Performance Standards. College courses do not have to meet this requirement.)
3. The student is responsible for making arrangements with the home school to take all required state assessments.
4. For any college course that requires an EOC, the student's grade for the college class on their high school transcript will be calculated as 20% of their EOC grade and 80% of their final grade in their college course. The student's college transcript grade will not change.

_____/_____
COURSE CREDIT

1. The student must be classified as a full time student.
2. The semester/quarter hours awarded by the postsecondary institution will be converted to Carnegie Units on the student's transcript.

| College Hours | High School Credit |
|-------------------------------------|-----------------------------|
| One to Two Semester Credit Hours | .5 High School Unit Credit |
| Three to Five Semester Credit Hours | 1.0 High School Unit Credit |
| One to Three Quarter Credit Hours | .5 High School Unit Credit |
| Four to Eight Quarter Credit Hours | 1.0 High School Unit Credit |

3. The student's letter grade on the college transcript will be converted to a numeric grade in accordance with district board policy IH, VII. Honors points will be added to the numeric grade at the end of the term. (A=95+7, B=85+7, C=75+7, D=70+7, and F=60.)

_____/_____
COURSE INCOMPLETION OR FAILURE

1. A student's graduation may be delayed if:
 - A student withdraws from or fails a course needed for graduation.
 - Students are not guaranteed high school level course placement beyond the first 10 days of the semester for any dropped/withdrawn MOWR courses.
 - A course is audited rather than taken for credit.
 - A student withdraws from a college class or fails a college class needed for graduation and is unable to enroll in a district high school or college course that will allow on-time graduation. Not every course is offered every semester.
 - A student withdraws from a college class and enters a high school class, potentially missing course content.

_____/_____
COMPETITIVE ACTIVITIES

“To be eligible to participate, practice, and/or try out in interscholastic activities, a student must be academically eligible. A student is required to pass classes that carry the equivalent of at least 2.5 Carnegie Units counting toward graduation the semester immediately preceding participation” (Georgia High School Association Constitution and By-Laws). Other eligibility concerns may be confirmed with the athletic director. Parents will need to consider whether practices, games, etc. will interfere with the completion of postsecondary course requirements.

We have read and understand all the conditions and procedures outlined in the MOWR contract. We understand that we must abide by high school rules and requirements, which may differ from college rules and requirements.

Student Signature _____ **Date** _____

Parent Signature _____ **Date** _____

Counselor Signature _____ **Date** _____

Additional MOWR Forms/paperwork to be completed:

March 31st- Complete the MOWR Participation Form and Fulton County MOWR Contract submit to school counselor and submit College Application to the college.

May 1st- Submit all supporting documents to the college including test scores.

Name of Student _____ Current Grade Level _____

Name of Student's School System _____

Student's High School _____

Student's Date of Birth _____ Anticipated Date of Graduation _____

Move On When Ready Student Participation Agreement

The Move On When Ready (MOWR) program provides opportunities for eligible students in grades 9-12 to enroll part- or full-time in postsecondary institutions and take college courses to earn both high school and college credit. Effective July 1, 2015, the Move On When Ready program combines all previous Georgia dual-credit programs into one program entitled Move On When Ready, repealing all conflicting laws.

Note: Copies of this completed form must be provided to the students, parents/guardians, and respective postsecondary institution(s).

Note: This completed form should not be forwarded to the Georgia Department of Education or the Georgia Student Finance Commission.

I. Move On When Ready (MOWR) Requirements (Completed by Parents/Guardians)

(Please circle Yes, No, or NA)

- Yes/No All Move On When Ready students will be responsible for all state-required courses and the state-required assessments associated with these courses taken through the MOWR program.
- Yes/No The student's Individual Graduation Plan has been updated to reflect the plan of study through the MOWR program.
- Yes/No The student participant and his/her parents or guardians acknowledge that dropping any classes before the end of the semester/quarter or not following program rules and regulations may result in removal from the MOWR program, and may affect the student's high school graduation requirements. MOWR program courses will become part of the student's high school and college permanent transcripts.
- Yes/No The eligible MOWR students must inform the high school counselor, in writing, of any course changes during the semester/quarter.
- Yes/No MOWR expectations and responsibilities have been shared by the school counselor and all student and parent/guardian questions/concerns have been addressed.
- Yes/No The parent/guardian acknowledges that the U.S. Department of Education requires that all post-secondary institutions provide training on sexual assault awareness and prevention under Title IX, 4 C.F.R. §106. This mandatory training information will be provided to all MOWR students by the post-secondary institution at no cost.
- Yes/No /NA A student participating in the Alternate Graduation Option through MOWR must have completed all state-required coursework and any state-required assessments associated with these courses.

I, _____, hereby grant permission for the college/university to release information about my (Student Name – Please Print)

enrollment and grades, including class schedules and transcripts, to my high school counselor or principal, for the purpose of verifying my high school graduation requirements.

This release will remain in effect throughout my enrollment as a Move on When Ready student.

CONTINUED ON BACK

II. Move On When Ready Semester/Quarter of Participation: This document is required each semester/quarter (Select only one)

_____ Fall 2016 _____ Winter 2016 _____ Spring 2016 _____ Summer 2016

I have applied or plan to apply as a MOWR student to the following College/Postsecondary Institution(s):

III. High School Courses To Complete Through MOWR-- Final Schedule Will Be Based On College Availability

_____ Part Time (Move On When Ready)

_____ Full Time (Move On When Ready)

| High School Course Number and Name Sample 23.034 Advanced Composition | Term(s) Course May Be Taken Sample—Fall 2016 or Spring 2017 |
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IV. Only For Students Pursuing Alternate Graduation Option- Check Below

- _____ Associate's Degree
- _____ Technical College Diploma
- _____ Two (2) Technical College Certificates (TCCs)

Program Study/Major _____

Anticipated Completion Date _____

This completed form ***should not*** be forwarded to the Georgia Department of Education or the Georgia Student Finance Commission.

V. Move On When Ready Participation Signatures

Student Name Printed _____ Date _____

Student Signature _____

Phone Number _____ Email _____

Parent/Guardian Name Printed _____ Date _____

Parent/Guardian Signature _____

Phone Number _____ Email _____

School Counselor Name Printed _____ Date _____

School Counselor Signature _____

Phone Number _____ Email _____



(After registering for college classes-complete the MOWR Funding Application)

“How to Apply for the Move On When Ready (MOWR) Program Funding”

Now that you have registered for your course(s), it is time to apply for MOWR funding. A new online MOWR form must be completed for each semester. To apply, go to <http://www.GAcollge411.org>. **Please create your account in gacollge411 first.**

Please be sure of the following:

- Verify that your social security number is accurate.
- Check to make sure that you have agreed to share your personal information.
- Ask your high school counselor to complete Part II of the online MOWR application.

If you are a male, 18 years or older, you must register with Selective Service online at: <http://www.sss.gov>, prior to starting the online MOWR application.

The following are instructions on how to complete the online MOWR application. This is for the online application.

- <http://www.GAcollge411.org> (Georgia Student Finance Commission)
- Login with your **Account Name** and **Password (create your account)**
- Click the **Your Portfolio tab**
- Go to **Your Profile (click on Your Profile)**
- Go to **The Basics (click on The Basics)**
- You will see your profile titled: **This is ME (click on Edit)**
- Look down until you see: **I Chose to share my personal information** or **I Choose not to share my personal information.**– If your statement says **I Choose Not to share my personal information** you need to click **Change**.
- You will see a statement in which you will have to agree to share your information. By doing this your profile will be open for other agencies in the Georgia Student Finance Commission realm.
- Now, you will need to complete the MOWR application. – Click the **Home tab**
- Look to your right (on the main web page) for **MOWR Program** (click on these words).
- When you see Move On When Ready Program (in red letters), scroll down until you see:

Application Procedure

Students attending an eligible public or private high school or participating in the GAMES Academy or the Advanced Academy of Georgia must complete the MOWR online application (click MOWR online application)

Complete the application and submit it.

Having issues? Contact the **Georgia Student Finance Commission at (770) 724 – 9000.**